

G.S.S. & R.P.D. COLLEGE LIBRARY RULES

1. All students of RPD/GSS colleges should have valid badge (for entry) Identity Card and Borrower's Card (for issue).
2. Cards should be renewed within a week from the date of admission and are Not Transferable.
3. The owner of Library Card/Identity Cards will be held responsible if it is misused
4. Books, periodicals, furniture, newspapers to be used with utmost care.
5. Student should enter his/her name and sign in the register.
6. Readers cannot take books, question papers & periodicals out of the library unless they are issued.
7. Books for home issue will be lent for ONE-WEEK only after which penalty will be charged.
8. Books have to be replaced if damaged or lost.
9. Mobile phones must be set to silent mode.

LIBRARY SERVICES

- ◆ Open Access
- ◆ News Paper Clipping
- ◆ Photo Copy / Reprography
- ◆ Reference
- ◆ Internet / Wi-Fi Facility
- ◆ Study Hall
- ◆ Online Public Access Catalogue
- ◆ Discussion & Reading Room
- ◆ E-Learning Resources
- ◆ Book Bank Scheme
- ◆ Information Sertification
- ◆ Free Text Book Facility to Physical Challenged Student
- ◆ Orientation Programme
- ◆ Question Paper Bank
- ◆ Night Library Facility

LIBRARY BEST PRACTICES

- ◆ Open Access
- ◆ Exhibitions on various topics
- ◆ Internet and Wi-Fi
- ◆ "Demand" Student Wallpaper
- ◆ Book Exhibitions
- ◆ Library workshop for students
- ◆ N List Facility
- ◆ Library Services to Alumni and Outsiders
- ◆ Display of New Arrivals
- ◆ Library Services to Alumni and Outsiders
- ◆ Issue - Library Loan Facility
- ◆ Maintaining Visitors Register
- ◆ Kindle
- ◆ Additional Card to advance learner
- ◆ Preservation of Old and Rare Books
- ◆ CCTV Coverage



